

**FLINTSHIRE COUNTY COUNCIL FORWARD WORK PROGRAMME ITEMS
COUNCIL, CABINET, AUDIT AND GOVERNANCE & SCRUTINY
1 June 2017 TO 30 November 2017**

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
June					
Audit Committee	12/06/17	Governance	Forward Work Programme To consider the Forward Work Programme of the Internal Audit Department.	All Report Types	Not Applicable
Audit Committee	12/06/17	Governance	Action Tracking To inform the Committee of the actions resulting from points raised at previous Audit Committee meetings.	All Report Types	Not Applicable
Audit Committee	12/06/17	Governance	External Assessment - PSIAS Compliance To inform the committee of the results of the external of conformance with the Public Sector Internal Audit Standards (PSIAS).	All Report Types	Not Applicable
Audit Committee	12/06/17	Governance	Internal Audit Progress Report To present to the Committee an update on the progress of the Internal Audit Department.	All Report Types	Not Applicable

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Audit Committee	12/06/17	Governance	Internal Audit Annual Report To inform members of the outcome of all audit work carried out during 2016/17 and to give the annual Internal Audit opinion on the standard of internal control, risk management and governance within the Council.	All Report Types	Not Applicable
Audit Committee	12/06/17	Chief Executive's	Annual Review of Strategic Risks To endorse the approach to risk management and how current risks are being managed.	Operational	Not Applicable
Audit Committee	12/06/17	Chief Executive's	External Regulation Assurance To endorse the summary of all external regulatory reports received during 2015/16 along with the Council's response.	Operational	Not Applicable
Audit Committee	12/06/17	Chief Executive's	Annual Governance Statement 2016/17 To endorse the Annual Governance Statement for 2016/17.	Operational	Not Applicable

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Audit Committee	12/06/17	Organisational Change	Asset Disposal and Capital Receipts generated 2016/17 Report covering the Councils asset disposals for 2016/17 including amounts and value ranges.	All Report Types	Not Applicable
Environment Overview & Scrutiny Committee	16/06/17	Streetscene and Transportation	Waste Collection Rounds and new operating arrangements at Household Recycling Centre (HRC) Sites To advise the Committee of the proposed changes to the waste rounds and seek approval of the new operating model at the HRC sites.	Operational	Cabinet Member for Streetscene and Countryside
Environment Overview & Scrutiny Committee	16/06/17	Streetscene and Transportation	Update on Provision of Residents Parking Schemes and Disabled Bays on the Highway Network To review the Residents Parking Policy and confirm the process for the provision of marked disabled bays on the public highway.	Operational	Cabinet Member for Streetscene and Countryside

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Environment Overview & Scrutiny Committee	16/06/17	Streetscene and Transportation	<p>Update on the Council's Car Parking Strategy To confirm the date for the introduction of charges in Flint. To review the Pedestrianisation Order for Buckley and Holywell town centres. To agree the pilot arrangements for trialling free parking arrangements across the county.</p>	Operational	Cabinet Member for Streetscene and Countryside
Environment Overview & Scrutiny Committee	16/06/17	Streetscene and Transportation	<p>Integrated Transport Unit/Procurement Project To update Scrutiny on the outcome of the tendering exercise and adoption of the new contracting arrangements. This will include a review of the Home to School Transport policy and all of the current discretionary arrangements and a review of the hazardous routes to school.</p>	Operational	Cabinet Member for Streetscene and Countryside

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Environment Overview & Scrutiny Committee	16/06/17	Streetscene and Transportation	Revised Enforcement Arrangements To advise the Committee of the single outsourced contract for Environmental and Car Parking Enforcement.	Operational	
Environment Overview & Scrutiny Committee	16/06/17	Streetscene and Transportation	Flintshire County Council's response to the Welsh Government A55/A494/A548 Deeside Corridor Consultation Document To consider Flintshire County Council's response to the Welsh Government consultation.	All Report Types	Cabinet Member for Streetscene and Countryside
Cabinet	20/06/17	Community and Enterprise	Business Rates – High Street Rate Relief scheme Cabinet to approve the introduction of a Welsh Government funded relief scheme aimed at high-street retailers in Wales.	Strategic	Cabinet Member for Corporate Management and Assets

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Cabinet	20/06/17	Chief Executive's	<p>Revenue Budget Monitoring 2016/17 (Month 12) This regular monthly report provides the latest revenue budget monitoring position for 2016/17 for the Council Fund and Housing Revenue Account. The position is based on actual income and expenditure as at Month 12, and projects forward to year-end.</p>	Operational	Leader of the Council and Cabinet Member for Finance
Cabinet	20/06/17	Chief Executive's	<p>Council Well-being Objectives Consider and re-accept the Council's well-being objectives prior to adoption by County Council</p>	Strategic	Cabinet Member for Corporate Management and Assets
Cabinet	20/06/17	Chief Executive's	<p>Improvement Plan 2016/17 Outturn Report Endorse summary of progress against the aims and objectives contained within the Improvement Plan 2016/17</p>	Strategic	Cabinet Member for Corporate Management and Assets

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Cabinet	20/06/17	Organisational Change	<p>Measured Term Contract - Minor Refurbishment Works 2017 to 2021</p> <p>There have been a number of measured Term Contracts (MTC) used over the last six years to procure building and construction work from the Councils capital programme. This report seeks support to develop and procure a new MTC contract on the basis that the current one will expire at the end of this current calendar year.</p>	Operational	Cabinet Member for Corporate Management and Assets
Cabinet	20/06/17	Streetscene and Transportation	<p>Active Travel Plan</p> <p>To update Cabinet ahead of the formal consultation period on the Active Travel Plan</p>	Strategic	Cabinet Member for Streetscene and Countryside
Cabinet	20/06/17	Streetscene and Transportation	<p>Flintshire County Council's Response to the Welsh Government A55/A494/A548 Deeside Corridor Consultation Document</p> <p>To consider Flintshire County Council's response to the Welsh Government Consultation</p>	Strategic	Cabinet Member for Streetscene and Countryside

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Cabinet	20/06/17	Community and Enterprise	Housing (Wales) Act 2014 – Homelessness An update on how the council is meeting the duties of the new legislation and to propose solutions to manage the projected additional pressures.	Strategic	Deputy Leader of the Council and Cabinet Member for Housing
Cabinet	20/06/17	Organisational Change	Leisure and Libraries Alternative Delivery Model To finalise minor structural changes required prior to transfer of services and progress with capital schemes	Operational	Leader of the Council and Cabinet Member for Finance, Cabinet Member for Education
Cabinet	20/06/17	Education and Youth	Integrated Youth Provision To update on the management structure for the Integrated Youth Provision service	Operational	Cabinet Member for Education
Cabinet	20/06/17	Chief Executive's	North Wales Residual Waste Treatment Project (NWRWTP) Project update and operational implications for Flintshire	Operational	Cabinet Member for Streetscene and Countryside

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Cabinet	20/06/17	Education and Youth	North Wales Construction Framework (NWCF) To consider options for the re-procurement of the NWCF	Operational	Cabinet Member for Corporate Management and Assets, Cabinet Member for Education
Flintshire County Council	20/06/17	Governance	Schedule of Remuneration For Council to approve the Schedule of Remuneration for elected and co-opted Members for 2017/18 for publication, now all appointments have been made.		
Flintshire County Council	20/06/17	Chief Executive's	Flintshire Public Services Board and the Well-being of Future Generations Act (Wales) 2015 Adoption of the Council's well-being objectives and progress of the work of the Public Services Board.		
July					

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Environment Overview & Scrutiny Committee	11/07/17	Streetscene and Transportation	Active Travel Plan To update the Committee ahead of the formal consultation period on the Active Travel Plan.	Operational	Cabinet Member for Streetscene and Countryside
Environment Overview & Scrutiny Committee	11/07/17	Planning and Environment	Food Service Plan 2017/18 To approve the Food Service Plan 2017-18	Operational	Cabinet Member for Planning and Public Protection
Environment Overview & Scrutiny Committee	11/07/17	Overview and Scrutiny	Quarter 4/Year-End Improvement Plan Monitoring Report 2016/17 To enable Members to fulfil their scrutiny role in relation to performance monitoring.	Strategic	Cabinet Member for Corporate Management and Assets
Environment Overview & Scrutiny Committee	11/07/17	Chief Executive's	Council Plan 2017-23 To consider and endorse specific targets set within the Council Plan 2017-23, plus national performance indicators	Strategic	Leader of the Council and Cabinet Member for Finance

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Environment Overview & Scrutiny Committee	11/07/17	Overview and Scrutiny	<p>Forward Work Programme (Environment) The Committee is asked to consider, and amend where necessary, the Forward Work Programme for the Environment Overview & Scrutiny Committee.</p>	Operational	
Corporate Resources Overview & Scrutiny Committee	13/07/17	Finance	<p>Revenue Budget Monitoring 2016/17 (Month 12) Report This regular monthly report provides the latest revenue budget monitoring position for 2016/17 for the Council Fund and Housing Revenue Account. The position is based on actual income and expenditure as at Month 12, and projects forward to year-end.</p>	Operational	Leader of the Council and Cabinet Member for Finance
Corporate Resources Overview & Scrutiny Committee	13/07/17	Finance	<p>Revenue Budget Monitoring 2016/17 (OUTTURN) This report provides the revenue budget outturn position for 2016/17 for the Council Fund and Housing Revenue Account</p>	Operational	Leader of the Council and Cabinet Member for Finance

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Corporate Resources Overview & Scrutiny Committee	13/07/17	Finance	Revenue Budget Monitoring 2017/18 (INTERIM) This report provides known key risks and issues to the revenue budget outturn position for 2017/18 for the Council Fund and Housing Revenue Account	Operational	Leader of the Council and Cabinet Member for Finance
Corporate Resources Overview & Scrutiny Committee	13/07/17	Overview and Scrutiny	Quarter 4/Year-End Improvement Plan Monitoring Report 2016/17 To enable Members to fulfil their scrutiny role in relation to performance monitoring.	Strategic	Cabinet Member for Corporate Management and Assets
Corporate Resources Overview & Scrutiny Committee	13/07/17	Chief Executive's	Council Plan 2017-23 To consider and endorse specific targets set within the Council Plan 2017-23, plus national performance indicators	Strategic	Leader of the Council and Cabinet Member for Finance
Corporate Resources Overview & Scrutiny Committee	13/07/17	Overview and Scrutiny	Forward Work Programme The Committee is asked to consider, and amend where necessary, the Forward Work Programme for the Corporate Resources Overview & Scrutiny Committee.	Operational	

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Education and Youth Overview & Scrutiny Committee	13/07/17	Education and Youth	Early Intervention Hub and ACEs (adverse childhood experiences) To update on new multi-agency arrangements for early intervention to address adverse childhood experiences.	Operational	Cabinet Member for Planning and Public Protection
Education and Youth Overview & Scrutiny Committee	13/07/17	Overview and Scrutiny	Quarter 4/Year-End Improvement Plan Monitoring Report 2016/17 To enable Members to fulfil their scrutiny role in relation to performance monitoring.	Strategic	Cabinet Member for Corporate Management and Assets
Education and Youth Overview & Scrutiny Committee	13/07/17	Chief Executive's	Council Plan 2017-23 To consider and endorse specific targets set within the Council Plan 2017-23, plus national performance indicators	Strategic	Leader of the Council and Cabinet Member for Finance
Education and Youth Overview & Scrutiny Committee	13/07/17	Overview and Scrutiny	Forward Work Programme (Education & Youth) The Committee is asked to consider, and amend where necessary, the Forward Work Programme for the Education & Youth Overview & Scrutiny Committee.	Operational	

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Organisational Change Overview & Scrutiny Committee	17/07/17	Overview and Scrutiny	<p>Quarter 4/Year-End Improvement Plan Monitoring Report 2016/17 To enable Members to fulfil their scrutiny role in relation to performance monitoring.</p>	Strategic	Cabinet Member for Corporate Management and Assets
Organisational Change Overview & Scrutiny Committee	17/07/17	Chief Executive's	<p>Council Plan 2017-23 To consider and endorse specific targets set within the Council Plan 2017-23, plus national performance indicators</p>	Strategic	Leader of the Council and Cabinet Member for Finance
Cabinet	18/07/17	Planning and Environment	<p>Food Service Plan for Flintshire County Council 2017-18 The Food Service Plan provides an overview of the Food Service. It sets out the aims and objectives for the forthcoming year and how these are to be achieved. The Plan also contains a review of performance of the Service against the Food Service Plan 2016-17. The Service Plan is put before Cabinet for members to approve.</p>	Operational	Cabinet Member for Planning and Public Protection

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Cabinet	18/07/17	Governance	Executive Bodies To note the membership of the Executive Bodies and to delete those bodies that are no longer required.	Operational	Cabinet Member for Corporate Management and Assets
Cabinet	18/07/17	Chief Executive's	Capital Programme 2016/17 (Outturn) To provide the final outturn for the Capital programme 2016/17 (subject to audit).	Operational	Leader of the Council and Cabinet Member for Finance
Cabinet	18/07/17	Chief Executive's	Revenue Budget Monitoring 2016/17 (Outturn) This report provides the revenue budget outturn position for 2016/17 for the Council Fund and Housing Revenue Account.	Operational	
Cabinet	18/07/17	Chief Executive's	Revenue Budget Monitoring 2017/18 (Interim) This report provides known key risks and issues to the revenue budget outturn position for 2017/18 for the Council Fund and Housing Revenue Account	Operational	Leader of the Council and Cabinet Member for Finance

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Cabinet	18/07/17	Chief Executive's	'Council' Plan 2017-23 To endorse the draft 'Council' Plan 2017-23.	Strategic	Cabinet Member for Corporate Management and Assets
Cabinet	18/07/17	Chief Executive's	Welsh Language Standards Annual Report To approve the progress made in complying with the Welsh Language Standards and to note the future work programme.	Strategic	Cabinet Member for Corporate Management and Assets
Cabinet	18/07/17	Community and Enterprise	Communal Heating Charges 2017/18 To outline and seek agreement for the proposed heating charges to the communal HRA properties in 2017/18.	Operational	Cabinet Member for Education
Cabinet	18/07/17	Community and Enterprise	Maes Gwern Development To seek approval for housing development on the site and sale of the site to Wates.	Strategic	Deputy Leader of the Council and Cabinet Member for Housing
Cabinet	18/07/17	Community and Enterprise	Approval of costs for the Melrose Centre, Shotton For approval of the Council Scheme at the former Melrose Centre, Aston.	Strategic	Cabinet Member for Education

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Cabinet	18/07/17	Community and Enterprise	Markets Transfer Process To share proposals to transfer all Flintshire markets, except Mold, to a 3rd party operator or to closure if no viable option is found.	Operational	Cabinet Member for Economic Development
Cabinet	18/07/17	Community and Enterprise	North East Wales (NEW) Homes Business Plan To seek approval of the North East Wales (NEW) Homes Business Plan.	Strategic	Deputy Leader of the Council and Cabinet Member for Housing
Cabinet	18/07/17	Community and Enterprise	Universal Credit Roll Out To provide an update on the implementation of Universal Credit Full Service.	Operational	Cabinet Member for Corporate Management and Assets
Cabinet	18/07/17	Community and Enterprise	Homelessness and Impact of New Legislation To discuss implementation of new legislation and emerging challenges.	Strategic	Deputy Leader of the Council and Cabinet Member for Housing

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Cabinet	18/07/17	Social Services	<p>Care and Social Services Inspectorate (CSSIW) Performance Review of Flintshire County Council Social Services</p> <p>To provide an update on the annual letter from Care and Social Services Inspectorate Wales (CSSIW) relating to the period April 2016 to March 2017.</p>	Operational	Cabinet Member for Social Services
Cabinet	18/07/17	Governance	<p>Procurement Strategy</p> <p>To approve the action plan.</p>	Strategic	Cabinet Member for Corporate Management and Assets
Cabinet	18/07/17	Governance	<p>Digital Strategy</p> <p>To approve the action plan.</p>	Strategic	Cabinet Member for Corporate Management and Assets
Cabinet	18/07/17	Education and Youth	<p>Early Intervention Hub and Adverse Childhood Experiences (ACEs)</p> <p>To update on new multi-agency arrangements for early intervention to address adverse childhood experiences.</p>	Operational	Cabinet Member for Planning and Public Protection

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Cabinet	18/07/17	Chief Executive's	<p>Prudential Indicators - Actual 2016/17 To provide the 2016/17 (actual) Prudential Indicator figures as required under the Prudential Code for Capital Finance in Local Authorities (the Prudential Code).</p>	Operational	Leader of the Council and Cabinet Member for Finance
Cabinet	18/07/17	Organisational Change	<p>Leisure and Libraries Alternative Delivery Model Capital Investment To agree outline proposals and the approach to funding for health developments in Mold and Flint subject to detailed design.</p>	Operational	Cabinet Member for Education

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Audit Committee	19/07/17	Chief Executive's	<p>Treasury Management Annual Report 2016/17 The report presents the draft Treasury Management Annual Report 2016/17 for review and seeks the Committee's recommendation for approval to Cabinet.</p> <p>The report provides an update on matters relating to the Council's Treasury Management Policy, Strategy and Practices 2017/18 to the end of May 2017.</p>	Strategic	Leader of the Council and Cabinet Member for Finance
Community and Enterprise Overview & Scrutiny Committee	19/07/17	Overview and Scrutiny	<p>Quarter 4/Year-End Improvement Plan Monitoring Report 2016/17 To enable Members to fulfil their scrutiny role in relation to performance monitoring.</p>	Strategic	Cabinet Member for Corporate Management and Assets
Community and Enterprise Overview & Scrutiny Committee	19/07/17	Chief Executive's	<p>Council Plan 2017-23 To consider and endorse specific targets set within the Council Plan 2017-23, plus national performance indicators</p>	Strategic	Leader of the Council and Cabinet Member for Finance

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Community and Enterprise Overview & Scrutiny Committee	19/07/17	Overview and Scrutiny	Forward Work Programme (Community & Enterprise) The Committee is asked to consider, and amend where necessary, the Forward Work Programme for the Community & Enterprise Overview & Scrutiny Committee.	Operational	
Social & Health Care Overview & Scrutiny Committee	20/07/17	Overview and Scrutiny	Quarter 4/Year-End Improvement Plan Monitoring Report 2016/17 To enable Members to fulfil their scrutiny role in relation to performance monitoring.	Strategic	Cabinet Member for Corporate Management and Assets
Social & Health Care Overview & Scrutiny Committee	20/07/17	Chief Executive's	Council Plan 2017-23 Cynllun y Cyngor 2017-23	Strategic	Leader of the Council and Cabinet Member for Finance

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Social & Health Care Overview & Scrutiny Committee	20/07/17	Social Services	Flintshire Early Help Hub To provide Scrutiny with information on the development of a multi – agency Early Help Hub. The Hub provides a proactive response to referrals and is based on the premise that Early Help Supports Resilient Families.	Operational	Cabinet Member for Social Services
August					
September					
Environment Overview & Scrutiny Committee	19/09/17	Planning and Environment	Planning Enforcement Policy To consider the proposed changes to the policy	Strategic	
Cabinet	26/09/17	Education and Youth	School Transport Policy To commission consultation on discretionary school transport policies.	Strategic	Cabinet Member for Planning and Public Protection
Cabinet	26/09/17	Education and Youth	Free Childcare Offer To update on the developing free childcare offer programme.	Strategic	Cabinet Member for Planning and Public Protection

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Cabinet	26/09/17	Chief Executive's	'Council' Plan 2017-23 Endorse final draft Council Plan 2017-23 prior to adoption by County Council	Strategic	Cabinet Member for Corporate Management and Assets
Cabinet	26/09/17	Education and Youth	School Organisation Update on Federation and other school organisation proposals.	Strategic	Cabinet Member for Planning and Public Protection
Flintshire County Council	27/09/17	Governance	Appointments to Outside Bodies To inform the Council of progress which has been made on our appointment of members to national and regional Outside Bodies.		
Flintshire County Council	27/09/17	Chief Executive's	'Council' Plan 2017-23 Adoption of the Council's Plan 2017-23		
October					
Education and Youth Overview & Scrutiny Committee	5/10/17	Education and Youth	School Organisation Update on Federation and other school organisation proposals.	Strategic	Cabinet Member for Planning and Public Protection

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November					
Cabinet	21/11/17	Chief Executive's	'Council' Plan mid-year report Endorse progress made against the aims and objectives of the 'Council' Plan at the mid year point	Operational	Cabinet Member for Corporate Management and Assets